

PARKINSON'S RESOURCES
OF OREGON

Reviewed Financial Statements

For the Year Ended December 31, 2021



MCDONALD JACOBS

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors
Parkinson's Resources of Oregon

We have reviewed the accompanying financial statements of Parkinson's Resources of Oregon (a nonprofit organization) which comprise the statement of financial position as of December 31, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Parkinson's Resources of Oregon and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Summarized Comparative Information

The prior year summarized comparative information has been derived from the Organization's 2020 reviewed financial statements, and based on our report dated April 15, 2021, we were not aware of any material modifications that should be made to those statements for them to be in accordance with accounting principles generally accepted in the United States of America.

McDonald Jacoby, P.C.

April 8, 2022
Portland, Oregon

PARKINSON'S RESOURCES OF OREGON
STATEMENT OF FINANCIAL POSITION
December 31, 2021
(With comparative totals for 2020)

	2021	2020
ASSETS		
Cash and cash equivalents	\$ 256,667	\$ 233,076
Pledges and grants receivable	38,442	12,238
Prepaid expenses and deposits	30,487	37,050
Investments	2,769,549	2,507,978
Property and equipment, net	63,851	80,363
 TOTAL ASSETS	 \$ 3,158,996	 \$ 2,870,705
LIABILITIES AND NET ASSETS		
Liabilities:		
Accounts payable	\$ 7,719	\$ 10,203
Accrued personnel expenses	26,437	22,263
Total liabilities	34,156	32,466
Net assets:		
Without donor restrictions:		
Undesignated	465,134	314,042
Board designated	2,553,388	2,333,957
Net property and equipment	63,851	80,363
Total without donor restrictions	3,082,373	2,728,362
With donor restrictions	42,467	109,877
Total net assets	3,124,840	2,838,239
 TOTAL LIABILITIES AND NET ASSETS	 \$ 3,158,996	 \$ 2,870,705

See independent accountant's review report and notes to financial statements.

PARKINSON'S RESOURCES OF OREGON
STATEMENT OF ACTIVITIES
For the year ended December 31, 2021
(With comparative totals for 2020)

	2021			2020
	Without Donor Restrictions	With Donor Restrictions	Total	Total
Support and revenue:				
Contributions and events, net of direct event expenses of \$25,103 in 2020	\$ 958,830	\$ -	\$ 958,830	\$ 962,722
Government grants - Paycheck Protection Prog	124,129	-	124,129	106,600
Program service revenue	19,257	-	19,257	7,362
Interest and dividends	51,803	-	51,803	41,620
Net realized/unrealized gain	209,822	-	209,822	161,115
Net assets released from restrictions:				
Satisfaction of purpose restrictions	67,410	(67,410)	-	-
Total support and revenue	1,431,251	(67,410)	1,363,841	1,279,419
Expenses:				
Program services	852,273	-	852,273	875,459
Management and general	91,646	-	91,646	69,536
Fundraising	133,321	-	133,321	114,156
Total expenses	1,077,240	-	1,077,240	1,059,151
Change in net assets	354,011	(67,410)	286,601	220,268
Net assets:				
Beginning of year	2,728,362	109,877	2,838,239	2,617,971
End of year	\$ 3,082,373	\$ 42,467	\$ 3,124,840	\$ 2,838,239

See independent accountant's review report and notes to financial statements.

PARKINSON'S RESOURCES OF OREGON
STATEMENT OF FUNCTIONAL EXPENSES
For the year ended December 31, 2021
(With comparative totals for 2020)

	2021										
	Program Services										
	Support Groups	Client Services and Education	Outreach and Advocacy	Helpline	Wellness Classes	Case Management	Total Program Services	Management and General	Fundraising	Total	2020 Total
Salaries and related expenses	\$ 110,433	\$ 90,271	\$ 114,369	\$ 137,143	\$ 67,623	\$ 67,271	\$ 587,110	\$ 51,953	\$ 62,352	\$ 701,415	\$ 716,589
Meetings and conferences	103	8,805	-	-	-	28	8,936	-	794	9,730	6,233
Contract services	402	1,032	3,155	506	10,067	246	15,408	18,790	936	35,134	22,925
Occupancy	23,096	19,464	6,658	19,138	57,098	6,520	131,974	1,956	3,912	137,842	137,328
Office supplies	772	691	9,259	472	498	454	12,146	1,410	2,680	16,236	17,533
Equipment, maintenance, rent:	730	904	271	1,187	622	537	4,251	749	14,899	19,899	8,098
Bank service charges	259	259	212	205	321	100	1,356	2,846	10,041	14,243	15,171
Postage and delivery	71	9,676	202	168	17	75	10,209	1,470	6,705	18,384	22,436
Telephone	994	555	817	3,876	451	385	7,078	320	368	7,766	9,901
Printing and reproduction	332	20,454	347	190	109	93	21,525	116	11,975	33,616	30,045
Information technology	1,322	3,956	5,375	4,401	600	1,596	17,250	1,157	5,945	24,352	22,895
Advertising	-	120	4,813	617	-	-	5,550	1,472	158	7,180	2,452
Special event expenses	-	-	-	-	-	-	-	-	-	-	25,103
Travel	289	573	255	141	35	179	1,472	873	3,824	6,169	4,058
Respite stipends	-	-	-	-	-	1,678	1,678	-	-	1,678	9,394
Insurance	1,319	736	1,083	1,045	599	511	5,293	2,506	489	8,288	6,731
Miscellaneous	38	113	10	125	-	490	776	5,713	7,614	14,103	6,324
Depreciation	3,357	3,057	892	2,780	9,126	1,049	20,261	315	629	21,205	21,038
	<u>143,517</u>	<u>160,666</u>	<u>147,718</u>	<u>171,994</u>	<u>147,166</u>	<u>81,212</u>	<u>852,273</u>	<u>91,646</u>	<u>133,321</u>	<u>1,077,240</u>	<u>1,084,254</u>
Less direct event expenses netted with revenue	-	-	-	-	-	-	-	-	-	-	(25,103)
Total expenses	<u>\$ 143,517</u>	<u>\$ 160,666</u>	<u>\$ 147,718</u>	<u>\$ 171,994</u>	<u>\$ 147,166</u>	<u>\$ 81,212</u>	<u>\$ 852,273</u>	<u>\$ 91,646</u>	<u>\$ 133,321</u>	<u>\$ 1,077,240</u>	<u>\$ 1,059,151</u>

See independent accountant's review report and notes to financial statements.

PARKINSON'S RESOURCES OF OREGON
STATEMENT OF CASH FLOWS
For the year ended December 31, 2021
(With comparative totals for 2020)

	2021	2020
Cash flows from operating activities:		
Change in net assets	\$ 286,601	\$ 220,268
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	21,205	21,038
Net unrealized gain on investments	(209,822)	(161,115)
(Increase) decrease in:		
Pledges and grants receivable	(26,204)	24,110
Prepaid expenses and deposits	6,563	17,878
Increase (decrease) in:		
Accounts payable and accrued personnel expenses	1,690	(1,401)
Net cash flows from operating activities	80,033	120,778
Cash flows from investing activities:		
Purchase of property and equipment	(4,693)	-
Purchase of investments	(51,749)	(41,520)
Net cash flows from investing activities	(56,442)	(41,520)
Net change in cash and cash equivalents	23,591	79,258
Cash and cash equivalents - beginning of year	233,076	153,818
Cash and cash equivalents - end of year	\$ 256,667	\$ 233,076

See independent accountant's review report and notes to financial statements.

PARKINSON'S RESOURCES OF OREGON
NOTES TO FINANCIAL STATEMENTS
December 31, 2021

1. THE ORGANIZATION

Parkinson's Resources of Oregon (PRO or the Organization) is a nonprofit corporation providing assistance to patients and caregivers to manage the complex disease with helpful programs and services. PRO is dedicated to meeting the support needs of the Parkinson's community of Oregon and Southern Washington. PRO's mission is to improve the quality of life for the community it serves.

PRO receives support primarily from contributions and fees for program services offered. Parkinson's Resources of Oregon's programs include:

- Support Groups: A growing network of support groups serve as a resource for educational and emotional support to individuals with Parkinson's, their families and caregivers.
- Client Services and Education: PRO organizes lectures, workshops, and presentations on various topics of interest to people with Parkinson's Disease.
- Outreach and Advocacy: PRO actively engages in the community to help further awareness and understanding of Parkinson's disease, providing literature, speakers, and education at a variety of community events. PRO also works closely with the Unified Parkinson's Advocacy Council to inform and support on issues regarding public policy and Parkinson's disease.
- Helpline: PRO offers non-medical one-on-one and telephone support, suggestions, information and referral for Parkinson's patients, spouses, and caregivers. PRO sends out a periodic newsletter written especially for people with Parkinson's Disease. PRO has a library containing books and videos related to Parkinson's which are available to the public.
- Wellness Classes: PRO conducts weekly classes formatted specifically to compensate for the balance and movement deficits experienced by those with Parkinson's Disease.
- Case Management: PRO offers short-term case management and counseling services for clients in crisis, transition or otherwise needing an advocate to navigate services and access care. PRO also offers reimbursement to families in need to hire an in-home companion or caregiver to help pay for an adult day care program or to plan a brief residential respite.

See independent accountant's review report.

PARKINSON'S RESOURCES OF OREGON
NOTES TO FINANCIAL STATEMENTS, CONTINUED
December 31, 2021

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

- *Net Assets Without Donor Restrictions* - Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.
- *Net Assets With Donor Restrictions* - Net assets subject to donor- (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all highly liquid investments available for current use with maturities of three months or less at the time of purchase to be cash equivalents.

Pledges and Grants Receivable

Pledges and grants receivable are reported at the amount management expects to collect on balances outstanding at year-end. Management believes balances are fully collectible and therefore, has not established an allowance for uncollectible accounts. Pledges and grants receivable at December 31, 2021 and 2020 are expected to be received within one year.

Investments

Investments are carried at fair value. Investment income earned on donor restricted investments is reported as an increase in net assets without donor restrictions unless restricted by the donor in which case it is classified according to the nature of the restriction until appropriated for expenditure. Board designated investment income is released from designated net assets upon appropriation.

Property and Equipment

Acquisitions of property and equipment in excess of \$1,500 are capitalized. Property and equipment purchased are recorded at cost. Donated assets are reflected as contributions at their estimated values on the date received.

See independent accountant's review report.

PARKINSON'S RESOURCES OF OREGON
NOTES TO FINANCIAL STATEMENTS, CONTINUED
December 31, 2021

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, *Continued*

Depreciation

Depreciation of property and equipment is calculated using the straight-line method over the estimated useful lives of the assets, which is generally five to seven years.

Revenue Recognition

Revenue is recognized as follows:

Contributions: Contributions, which include unconditional promises to give (pledges), are recognized as revenues in the period the Organization is notified of the commitment. Bequests are recorded as revenue at the time the Organization has an established right to the bequest and the proceeds are measurable. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Special Events: The portion of sponsorship revenue that relates to commensurate value the sponsor receives in return is recognized when the related events are held and performance obligations are met. The Organization records special events revenue equal to the fair value of direct benefits to donors, and contribution income for the excess received when the event takes place.

Government Grants: Government grants represent Paycheck Protection Program (PPP) loans guaranteed by the Small Business Administration (SBA) and are accounted for as conditional advances and accrue interest at 1%. The advances may be forgiven partially or in their entirety if certain conditions are met, including incurrence of allowable qualifying expenses (mostly personnel and occupancy costs) and acceptance and approval of the forgiveness application by the lender. Upon satisfaction of the conditions, the advances will be recognized as revenue. The Organization received a PPP loan in 2020 and satisfied the qualified expense conditions and recognized government grant revenue of \$106,600. The Organization received a second PPP loan in 2021 and satisfied the qualified expense conditions and recognized government grant revenue of \$124,129.

Program Service Revenue: Program service revenue is from trainings and other events and is recognized in the period in which the programs and other activities occur. Payments for programs received in advance that relate to the following year are reported as deferred revenue.

These revenues are considered contracts with customers and are recognized when services are provided. Revenues for the years ended December 31, 2021 and 2020 were \$19,257 and \$7,362, respectively. There were no contract assets or liabilities associated with these revenue agreements at December 31, 2021, 2020, or 2019.

See independent accountant's review report.

PARKINSON'S RESOURCES OF OREGON
NOTES TO FINANCIAL STATEMENTS, CONTINUED
December 31, 2021

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, *Continued*

Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities and in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The expenses that are allocated include occupancy and depreciation, which are allocated on a square footage basis, as well as personnel expenses, contract services, office supplies, information technology, insurance, and other expenses, which are allocated on the basis of estimates of time and effort.

Advertising

Advertising costs are expensed as incurred. Advertising costs for 2021 and 2020 totaled approximately \$7,200 and \$2,500, respectively.

Income Tax Status

Parkinson's Resources of Oregon is a nonprofit corporation exempt from federal and state income tax under section 501(c)(3) of the Internal Revenue Code and applicable state law. No provision for income taxes is made in the accompanying financial statements, as the Organization had no activities subject to unrelated business income tax. The Organization is not a private foundation.

The Organization follows the provisions of FASB ASC Topic 740 *Accounting for Uncertainty in Income Taxes*. Management has evaluated the Organization's tax positions and concluded that there are no uncertain tax positions that require adjustment to the financial statements to comply with provisions of this Topic.

Summarized Financial Information for 2020

The financial information as of December 31, 2020 and for the year then ended is presented for comparative purposes and is not intended to be a complete financial statement presentation.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

See independent accountant's review report.

PARKINSON'S RESOURCES OF OREGON
NOTES TO FINANCIAL STATEMENTS, CONTINUED
December 31, 2021

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

Subsequent Events

The Organization has evaluated all subsequent events through April 8, 2022, the date the financial statements were available to be issued. Management is not aware of any other events that require recognition or disclosure in the financial statements.

Future Accounting Standard

Effective for financial statements for the year ending December 31, 2022, the Organization expects to adopt a new accounting standard issued by the Financial Accounting Standards Board (FASB) that will require significant changes in accounting for operating leases under which the Organization is lessee. Upon adoption, among other effects, the Organization will be required to record assets and liabilities for all operating lease obligations with terms of 12 months or greater. These changes may require certain retrospective adjustments. The qualitative effects on the Organization's future financial statements of these changes and related retrospective adjustments have not yet been determined.

3. AVAILABLE RESOURCES AND LIQUIDITY

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Organization considers all expenditures related to its primary operations to be general expenditures. It excludes financial assets with donor or other restrictions limiting their use.

Financial assets available for general expenditure are as follows at December 31, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 256,667	\$ 233,076
Pledges and grants receivable	38,442	12,238
Investments	<u>2,769,549</u>	<u>2,507,978</u>
	3,064,658	2,753,292
Less amounts unavailable for general expenditure:		
Net assets with donor restrictions	42,467	109,877
Board designations	<u>2,553,388</u>	<u>2,333,957</u>
Financial assets available for general expenditure	<u>\$ 468,803</u>	<u>\$ 309,458</u>

The board-designated endowment is available for spending when approved by the board of directors. See Notes 6 and 12 regarding board designated net assets.

See independent accountant's review report.

PARKINSON'S RESOURCES OF OREGON
NOTES TO FINANCIAL STATEMENTS, CONTINUED
December 31, 2021

4. INVESTMENTS

Investments at December 31, 2021 and 2020 consist of the following:

	<u>2021</u>	<u>2020</u>
Money market funds	\$ 297,435	\$ 297,404
Equity mutual funds	2,224,954	1,982,002
Fixed income funds	<u>247,160</u>	<u>228,572</u>
Total investments	<u>\$ 2,769,549</u>	<u>\$ 2,507,978</u>
Without donor restrictions	\$ 173,694	\$ 91,554
Board designated	2,553,388	2,333,957
With donor restrictions	<u>42,467</u>	<u>82,467</u>
Total investments	<u>\$ 2,769,549</u>	<u>\$ 2,507,978</u>

5. PROPERTY AND EQUIPMENT

Property and equipment consist of the following at December 31, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Furniture and equipment	\$ 114,450	\$ 109,758
Website	<u>24,600</u>	<u>24,600</u>
Total property and equipment	139,050	134,358
Less accumulated depreciation	<u>75,199</u>	<u>53,995</u>
Net property and equipment	<u>\$ 63,851</u>	<u>\$ 80,363</u>

6. BOARD DESIGNATED NET ASSETS

Board designated net assets at December 31, 2021 and 2020 are designated for the following:

Eugene programs	\$ -	\$ 42,140
Endowment (Note 12)	<u>2,553,388</u>	<u>2,291,817</u>
Total board designated net assets	<u>\$ 2,553,388</u>	<u>\$ 2,333,957</u>

See independent accountant's review report.

PARKINSON'S RESOURCES OF OREGON
NOTES TO FINANCIAL STATEMENTS, CONTINUED
December 31, 2021

7. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions at December 31, 2021 and 2020 are restricted for the following:

	2021	2020
Program development (Bend)	\$ 42,467	\$ 82,467
Programs	-	27,410
Total net assets with donor restrictions	\$ 42,467	\$ 109,877

8. LEASE COMMITMENTS

The Organization leases office space in Beaverton and Bend, Oregon under operating lease agreements. The Beaverton lease expires October 31, 2022, with current monthly payments of approximately \$7,700, subject to annual increases of 3%. The Bend lease expires September 30, 2023, with monthly payments of approximately \$600.

Approximate future minimum lease payments under these leases are as follows for the years ending:

December 31, 2022	\$ 86,900
2023	5,200
Total	\$ 92,100

9. RETIREMENT PLANS

The Organization has a tax sheltered annuity plan, as defined under Internal Revenue Code Section 403(b), for all employees who meet certain eligibility requirements and elect to participate. Employees may make voluntary contributions to the plan on a pre-tax basis, up to the limits allowed by law. There are no matching contributions made by the Organization.

The Organization also has a SIMPLE IRA plan for all employees who meet certain eligibility requirements. Employees may make voluntary contributions to the plan on a pre-tax basis, up to the limits allowed by law. The Organization will match up to 3% of the employee's contributions. Contributions for 2021 and 2020, were approximately \$15,100 and \$15,900, respectively.

See independent accountant's review report.

PARKINSON'S RESOURCES OF OREGON
NOTES TO FINANCIAL STATEMENTS, CONTINUED
December 31, 2021

10. CONCENTRATIONS OF CREDIT RISK

The Organization maintains its cash balance in a financial institution located in Portland, Oregon. The balance is insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The balance, at times, may exceed the federally insured limit.

Investment securities are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities could materially affect the amounts reported in the statement of financial position.

11. FAIR VALUE MEASUREMENTS

Assets and liabilities recorded at fair value in the statement of financial position are categorized based upon the level of judgment associated with the inputs used to measure their fair value. Level inputs are defined as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets and liabilities.

Level 2: Observable inputs other than those included in Level 1, such as quoted market prices for similar assets or liabilities in active markets, or quoted market prices for identical assets or liabilities in inactive markets.

Level 3: Unobservable inputs reflecting management's own assumptions about the inputs used in pricing the asset or liability. Level 3 assets and liabilities include financial instruments whose value is determined using pricing models, discounted cash flow methodologies, or similar techniques, as well as instruments for which the determination of fair values requires significant management judgment or estimation.

The Organization's investment portfolio is subject to fair value measured on a recurring basis and are considered Level 1 measurements. See Note 4. Fair values for investments are determined by reference to quoted market prices and other relevant information generated by market transactions.

See independent accountant's review report.

PARKINSON'S RESOURCES OF OREGON
 NOTES TO FINANCIAL STATEMENTS, CONTINUED
 December 31, 2021

12. BOARD DESIGNATED ENDOWMENT

As of December 31, 2021 and 2020, the Board of Directors has designated \$2,553,388 and \$2,291,817, respectively, of net assets without donor restrictions as a general endowment fund to support the mission of the Organization. Since that amount resulted from an internal designation and is not donor-restricted, it is classified and reported as net assets without donor restrictions.

As of December 31, 2021, the Organization has not implemented a distribution appropriation policy. From time to time, the Board will approve distributions from the fund. The Organization's objective is to maintain the purchasing power of the endowment assets as well as to provide additional real growth through investment return.

To achieve that objective, the Organization has adopted an investment policy that attempts to maximize total return consistent with an acceptable level of risk. Endowment assets are invested in a well-diversified asset mix, which includes equity and fixed income mutual funds, that are intended to result in a consistent inflation-protected rate of return that has sufficient liquidity to make distributions to support operations. Accordingly, the Organization expects its endowment assets, over time, to produce an average rate of return consistent with the market. Actual returns in any given year may vary.

Changes in board designated endowment net assets for 2021 and 2020 are as follows:

	2021	2020
Balance, beginning of year	\$ 2,291,817	\$ 2,089,182
Investment income	51,749	41,520
Net realized/unrealized gain	209,822	161,115
Balance, end of year	<u>\$ 2,553,388</u>	<u>\$ 2,291,817</u>

See independent accountant's review report.